

BID SOLICITATION

Page 1 of 4
Printed: 8/21/2002



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

BID NUMBER: B01388

TITLE: PRINTING OF NEWSLETTER - URI

BID OPENING DATE AND TIME:

09/10/2002 10:30 AM

BUYER: JOHN COWELL

PHONE #: (401) 222 - 2142 ext. 114

BLANKET PERIOD: 9/1/02 - 8/31/03

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UNIVERSITY OF RHODE ISLAND
URI ACCOUNTS PAYABLE
103 ALBERT CARLOTTI BLDG
KINGSTON RI 02881

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UNIVERSITY OF RHODE ISLAND
URI CENTRAL RECEIVING
ATTN: SEE BELOW
PLAINS RD
KINGSTON RI 02881

Item	Class-Item	Quantity	Unit	Unit Price	Total
	REQUISITION NO. R86A022813				
	BLANKET REQUIREMENTS: 9/1/02 - 8/31/03				
	DELIVER TO: URI CENTRAL RECEIVING KINGSTON, RI 02881 NFS / SNAP 106 RANGER HALL				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

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TERMS OF PAYMENT: _____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>BIDDING</p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p>ORDERING</p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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1.0	<p>AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.</p> <p>OVERRUNS EXCEEDING FIVE PERCENT (5%) OF QUANTITY(S) SPECIFIED SHALL NOT BE ALLOWED. IN THE EVENT OF UNDERRUN, VENDOR'S INVOICE WILL REFLECT ADJUSTED PRICING FOR THE ACTUAL LESSER QUANTITY SHIPPED.</p> <p>966-57 PRINTING OF GOOD NEWS CAFE NEWSLETTER/SNAP</p>	8500.00	EA		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>11 X 17 PAPER, 80#, WHITE, THREE COLOR LOGO/HEADER PRINTED ON PAPER, (RED, BLUE, BLACK) PRINTED ON BOTH SIDES, IN NEWSLETTER FORMAT, IN BLACK. COPY CHANGES 4 TIMES PER YEAR, ON QUARK SOFTWARE (SIDE 1=THREE COLOR, SIDE 2=BLACK). BULK MAIL INDICIA PRINTED ON MAILING AREA. APPROXIMATELY 3,169 INDIVIDUAL NEWSLETTERS FOLDED DOWN TO 8.5 X 11. INDIVIDUAL NEWSLETTERS-TAB CLOSURE FOR MAILING. APPROXIMATELY 5,160 NEWSLETTERS PACKED IN SHRINK-WRAPPED PACKAGES OF 20 NEWSLETTERS EACH. INDIVIDUAL NEWSLETTERS AND PACKAGES OF 20 NEWSLETTERS INK JET PRINTED WITH ADDRESSES PROVIDED ON EXCEL SOFTWARE. APPROXIMATELY 8,500 ISSUES TO BE LABELLED PER QUARTER. SHIPMENT TO URI ONCE EACH QUARTER FOR EXTRA NEWSLETTERS (PRINT 8,500, CURRENT LIST HAS A TOTAL OF 8,329 TO BE MAILED OUT). BULK MAIL POSTAGE FOR INDIVIDUAL NEWSLETTERS AND BULK PACKS OF TWENTY. DELIVERY TO POSTAL FACILITY.</p> <p>CONTACT PERSON: LISAMARIE MCCORMICK (401)874-2973</p> <p>DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.</p>				
				TOTAL:	

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